Goldfield Infants' and Nursery School

BUTTERCUP CLUB

TERMS AND CONDITIONS

- Breakfast club operates 8.00 am - 8.50 am Afterschool Club operates 3.15 pm – 6.00 pm
- After school session fee is £12.00 per child per session.
- Children are welcome to take part in school based activities after 3.15 pm and may join the club later, however, the fees will remain the same. The Club Leader must be informed of any school based activities the child is taking part in.
- Breakfast club session fee is £5.00 per child per session.
- Bookings are made with the school office, only on the Wrap Around Care Application form, giving as much notice as possible.
- Applications for the following academic year can only be submitted to the school office from the **15th May** of that year.
- Applications are only taken once children have been allocated and formally accepted a Goldfield Infants' and Nursery School place and, if for the following academic year, **not before 15th May** of that year.
- Places must be re-booked for the start of each school year.
- A Registration form must be completed and returned prior to commencing.
- The Club is available for the children of Goldfield Infants' and Nursery School and to children of Club assistants only.
- In the event of a child being unable to attend a booked session, the Club Leader should be informed as soon as possible; the fee remains payable.
- Children will not be admitted if they have not attended school that day.
- Holidays taken during term time must be confirmed to the Club in writing to ensure retention of the child's place, however, payment must still be received for the holiday period.
- Non-attendance for a week (or for whatever number of days your child normally attends during any one week) without written or verbal communication with the Club may result in the loss of the place.
- In the event of any unavoidable delay in collecting your child the Club Leader must be telephoned.
- If children are not collected at the end of a session, the staff will try to contact the parent (or person nominated on the child's registration form). Persistent lateness will result in the removal of the place.
- An additional fee of £10 will be imposed for the collection of children after the Club ends at 6.00 pm.
- Fees must be paid termly, within 7 days of the start of each term, via Goldfield's 'School Gateway' online system.
- There will be no refund or reduction in fees for non-attendance.
- Childcare Vouchers will be accepted, with prior notice and agreement with the school office.
- Late or non-payment of fees will result in the loss of the child's place, unless there are special circumstances which have been agreed by the Club Leader or the Governors' sub-committee.
- Special consideration may be given in the event of the long term illness of a child of over three weeks. This should be discussed with the Club Leader.
- Parents/Carers may be required to remove their child temporarily or permanently if the conduct of the child is unacceptable and it appears to the Buttercup Club Leaders that the continued presence of the child is incompatible with the safety and interests of the Club.
- Ad hoc swaps cannot be accommodated.
- Requests for changes to sessions required must be put in writing.
- A half-terms written notice is required if a child leaves the Club.
- Fees are reviewed annually.